



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION (PUBLIC PORTION)
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 18, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called meeting to order at 6:00 p.m.

2. Roll Call. Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

Councilor Foreman led the Pledge.

Mayor Moore took a moment of Mayors privilege to recognize and honor Rita Graham, a resident of the Town, who turned 100 this month.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session – January 28, 2026 at 5:00 p.m.
- 2) Special Session (Public Portion) – February 4, 2026 at 5:00 p.m.
- 3) Regular Session – February 4, 2026 at 6:00 p.m.

b) Set Next Meeting, Date and Time:

- 1) Special Session – February 20, 2026 at 2:00 p.m.
- 2) Work Session – February 25, 2026 at 5:00 p.m.
- 3) Regular Session – March 4, 2026 at 6:00 p.m. - **Cancelled**
- 4) Special Session – March 11, 2026 at 5:00 p.m.
- 5) Work Session – March 12, 2026 at 9:00 a.m.
- 6) Regular Session – March 18, 2026 at 6:00 p.m.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Foreman, the Council **moved to approve** the consent agenda as presented.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speaker cards.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current and future events.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.
- **Acceptance and acknowledgement of Yavapai-Apache Nation distribution check for gaming funds.** Staff Resource: Town Manager Miranda Fisher.

Mayor Moore extended her sincere thank you on behalf of the Town of Camp Verde to the Yavapai-Apache Nation for their contributions of the Prop 202 gaming funds

provided to the Town.

Yavapai-Apache Nation Chairman Buddy Rocha, Jr. expressed appreciation on behalf of the Nation, noting that the funds contribute back to the community and stated he looks forward to the continued collaborative efforts with the Town.

- **Overview of the Polco Capital Improvement Projects Survey for FY 2027, to be released to the public on February 23, 2025.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided an overview of the Polco Capital Improvement Project Survey voting system that provides an opportunity to improve how the Town engages the community in its budgeting and capital planning process.

Town Manager Fisher responded to questions from the Council.

8. **Discussion, consideration, and possible approval of the SiteLogIQ solar project funding proposal for the Wastewater Treatment Plant, including authorization for the Town Manager and Finance Director to proceed with final lender due diligence and preparation of financing documents for future Council consideration.** Staff Resource: Town Manager Miranda Fisher and Finance Director Michael Showers.

Town Manager Fisher introduced the item and Senior Vice President Steve Goehl of D.A. Davidson and Company.

Senior Vice President Goehl provided an overview of the financial structure, timeline, and terms of the funding proposal with SiteLogIQ as well as the tax credits.

Several Council Members had questions about the funding proposal, lease purchase agreement and tax credits.

SiteLogIQ Representative Lexee Melendez reported that the Town is on track to meet all the deadlines required to receive the tax credit.

SiteLogIQ Representative Matthew Miller pointed out principals of the funding structure as well as projected energy savings.

Finance Director Michael Showers provided an overview of the kilowatt savings and projected energy savings in dollars.

Town Manager Fisher, Finance Director Showers, Senior Vice President Goehl, SiteLogIQ Representatives Miller and Lexi responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Foreman, the Council **moved to approve** the SiteLogIQ solar project funding proposal for the Wastewater Treatment Plant, including authorization for the Town Manager and Finance Director to proceed with final lender due diligence and preparation of financing documents for future Council consideration.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

9. Discussion, consideration and possible approval of amendments to the Town's Personnel Manual. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the item was previously presented at the February 4, 2026 Town Council meeting and Council requested the item to be tabled in order to review how other municipalities handle take home vehicles.

Town Manager Fisher stated that the Personnel Manual amendment seeks to expand the take-home vehicle eligibility for sworn officers from the current 30-minute response time to a larger radius (50-miles), in recognition that some officers must reside farther away due to financial considerations.

Town Manager Fisher also confirmed that sworn officers are covered under workers' compensation for commute-related activities while operating Town vehicles even though they don't clock in until they are in the town boundary.

Several Council members spoke in concern of sworn officers taking Town vehicles home and Town vehicles being spread out in the Verde Valley.

Public comment:

Town Residents, Cheri Wischmeyer, Jackie Baker, Charolotte Salsman (participated remotely) spoke in opposition of take-home vehicles out of the Town boundaries. Charolotte Salsman also spoke opposed to the Town Manager and Town Manager living outside the Town boundaries.

Town Manager Fisher and Acting Town Marshal Daniel Jacobs responded to questions from Council.

Per Council's direction, Town Manager Fisher stated she would bring this item back to Council with additional data during the FY27 budget discussions and as such, recommended denial of the proposal currently before the Council.

On a **motion** made by Councilor Murdock, seconded by Councilor Foreman, the Council **moved to deny** the revisions to the Town's Personnel Manual.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

Mayor Moore recessed the meeting for a break at 7:54p.m. and reconvened the meeting at 8:02 p.m.

10. **Discussion, consideration, and possible approval of Ordinance 2026-A510, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Chapter 3 (Administration), Article 2 (Officers), 3-2-4 of the Town Municipal Code to remove position-specific residency requirements for the Town Marshal.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the item was previously presented at the February 4, 2026 Town Council meeting and Council requested the item to be tabled in order to review how other municipalities handle residency requirements.

Town Manger Fisher stated Human Resources Director Julia Kaiser compiled information in the mileage comparison, and the findings show a wide range of approaches among municipalities, including requiring residency within six months, having no residency requirement, or establishing specific geographic boundaries.

Town Manager Fisher stated the matter originated from a discussion about removing the residency requirement for both the Town Manager and the Town Marshal. Council determined that the Town Manager must reside within town limits, and that requirement has remained in place.

Town Manager Fisher stated the ordinance proposes eliminating the automatic triggering language that requires the Town Marshal to live within town limits. However, Section 3-1-1 of the Town Code would still allow Council, at its discretion, to require residency for any position within a specified timeframe. Therefore, the proposed change removes only the automatic requirement for the Town Marshal and does not eliminate Council's authority to impose residency requirements if desired.

Public Comment:

Town Residents Cheri Wischmeyer and Jackie Baker spoke in opposition to the Town Marshal residing outside the Town limits.

Town Resident Mike Showers asked the Town Council to really define the "why" they would choose one option or another.

Several Council Members spoke in concern regarding the residency requirements of the Town Marshal.

Town Manager Fisher, Town Attorney Stuhan and Acting Town Marshal Daniel Jacobs responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Seybold, the Council **moved to deny** Ordinance 2026-A510.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: nay

Councilor Godwin: nay

Vice Mayor Escoffier: nay

Mayor Moore: aye

Motion Failed 4-3.

Mayor Moore stated she would entertain a second motion.

On a **motion** made by Councilor Bolton, seconded by Councilor Godwin, **moved to approve** Ordinance 2026-A510 with the amendment the Town Marshal is required to establish residency in the Verde Valley.

Town Manager Fisher and Attorney Trish Stuhan requested clarification and stated a recommendation for the Ordinance to read clearly. Town Manager Fisher and Attorney Stuhan recommended a mile radius.

On an **amended motion** made by Councilor Bolton, seconded by Councilor Godwin, **moved to approve** Ordinance 2026-A510 with the following amendments, the Town Marshal is required to establish residency within 30 minutes from the Camp Verde Marshal's Office.

Attorney Stuhan recommended the motion to include one hundred eight (180) days of the date of hire.

On an **amended motion** made by Councilor Bolton, seconded by Councilor Godwin, the Council **moved to approve** Ordinance 2026-A510 with the following amendments, the Town Marshal is required to establish residency within 30 minutes from the Camp Verde Marshal's Office within one hundred eighty (180) days of the date of hire.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: nay

Mayor Moore: aye

Motion Carried 6-1.

11. **Discussion, consideration and possible approval of Ordinance 2026-A512; an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference updated editions of The International Code Council (ICC) Codes including The 2024 International Building Code (IBC) with Appendix C, I, J, K, And P; 2018 International Energy Conservation Code (IECC); 2024 International Existing Building Code (IEBC); 2024 International Fire Code (IFC) with Appendix B, C, D, E, F, G, H, I, J, K, L, M, N, and O; 2024 International Fuel Gas Code (IFGC) with Appendix A, B, Category 1 Appliances and Appliances Listed for use with Type B Vents, and C; 2024 Mechanical Code (IMC) with Appendix A; 2023 National Electrical Code (NEC); 2024 International Plumbing Code (IPC) with Appendix C and E; 2024 International Residential Code for One-and Two-Family Dwellings (IRC) with Appendix BB, BD, BF, BJ, BM, BN, CA, CB Category 1 Appliances and Appliances Listed with use with Type B Vents, CD, CE CF, and P; 2024 International Swimming Pool and Spa Code (ISPSC), and Related Public Codes; and Adopting by Reference the Town of Camp Verde Technical Code Amendments and amending the Town Administrative Code, Chapter 7 – Building, Articles 7-1, Section 7-1-100 and Article 7-2, Section 7-2-101 – General through Section 7-2-111 – Fees; All Related to Building Code Updates.** Staff Resource: Chief Building Official Roxanne Jasman.

Chief Building Official Roxanne Jasman stated there have been minimal clerical changes to the Codes since the last Town Council Work Session on January 28, 2026 where she reviewed all the changes being proposed under the 2024 building codes. On a **motion** made by Councilor Foreman, seconded by Councilor Godwin, the Council **moved to approve** Ordinance 2026-A512.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

12. **Discussion, consideration, and possible approval of a lease-purchase agreement through Enterprise for a new three-fourths ton crew cab truck, not to exceed \$75,000, as approved in the FY26 Capital Improvement Program for the Streets Division.** Staff Resource: Streets Division Manager Shane Allen.

Streets Division Allen stated he would like to move forward with the lease-purchase agreement that was approved in the FY26 Capital Improvement Program for a new three-quarter ton crew cab truck.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the

Council **moved to approve** a lease-purchase agreement through Enterprise for a new three-quarter ton crew cab truck, not to exceed \$75,000, as approved in the FY 26 Capital Improvement Program for the Streets Division.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

13. **Discussion, consideration and possible approval to purchase a 1-Ton Dump Truck from Oxendale in the amount of \$66,525 plus taxes, titles, and licenses for the Utilities Wastewater Division.** Staff Resource: Utilities Director Lisa Vaughan and Wastewater Division Manager Chet Teague.

Wastewater Division Manager Teague explained that the dump truck was originally scheduled for replacement in the 2027 Capital Improvement Plan; however, its condition has deteriorated to the point that continued use is no longer feasible and as such, is requesting approval of the purchase.

Town Manager Fisher stated the Wastewater Division has identified alternative funding sources to cover the cost of the replacement.

Town Manager Fisher and Wastewater Division Manager Teague responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved to approve** the purchase of a 1-Ton Dump Truck from Oxendale in the amount of \$66,525 plus taxes, titles, and licenses to allow Wastewater Operators to continue operating the Wastewater system as normal.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

14. **Discussion, consideration, and possible approval of Resolution 2026-1204 authorizing a Debt Authorization to refinance the WIFA Highway 260 Sewer Line loan, increasing the authorized amount from \$1,200,000 to \$1,873,000 and**

extending the project timeline to allow completion of engineering design and advancement to construction. Staff Resource: Utilities Director Lisa Vaughan and Finance Director Michael Showers.

Utilities Director Vaughan stated the project is associated with an existing WIFA loan originally approved in 2021 for the design of the Highway 260 sewer line extension project. Due to legislative challenges related to forming improvement districts, securing easements, and additional engineering requirements, the Town is required to reapply for the loan at a modified rate. of \$1,873,000 to account for increased engineering and design costs.

Town Manager Fisher stated that the project is not ready to transition from a design loan to a construction loan. In order to keep the design loan active, WIFA requires an amendment to the scope of work demonstrating continued progress and the design efforts must remain ongoing, as completion of the design loan would otherwise necessitate moving into the construction phase.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved to approve** Resolution 2026-1204 authorizing a Debt Authorization to refinance the WIFA Highway 260 Sewer Line loan, increasing the authorized amount from \$1,200,000 to \$1,873,000 and extending the project timeline to allow completion of engineering design and advancement to construction.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

15. **Discussion, consideration, and possible approval of Change Order No. 1, authorizing up to \$307,560 in additional funding from the existing WIFA infrastructure grant to complete professional utility locating and potholing services required for construction of the Water Main Replacement Projects.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Vaughn stated the item relates to an existing WIFA grant funding for three water main replacement projects. Design work could not proceed without additional information on existing utilities. While initial plans assigned utility potholing to Town water staff, workload constraints and project complexity required shifting this responsibility to Lyon Engineering. The Change Order would include potholing services with an amount not to exceed \$307,560.

On a **motion** made by Councilor Foreman, seconded by Councilor Godwin, the Council **moved to approve** Change Order No. 1, authorizing up to \$307,560 in additional funding

from the existing WIFA infrastructure grant to complete professional utility locating and potholing services required for construction of the Water Main Replacement Projects.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

16. **Discussion, consideration, and possible approval of a scope of work addendum authorizing Willdan Financial Services to complete a sewer capacity fee assessment in coordination with the Development Impact Fee study not to exceed \$10,000.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated January 28, 2026 Work Session, Council directed staff to consult with Willdan Financial Services, the Town's development impact fee consultant, regarding a potential scope amendment to conduct a capacity fee study. Town Manager Fisher noted that the original development impact fee study was approved with a not-to-exceed amount of \$100,000, with current cost at \$58,620. The proposed amendment would bring the total to \$68,620.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved to approve** the scope of work addendum authorizing an additional \$10,000 for Willdan Financial Services to complete a sewer capacity fee assessment under the Development Impact Fee study.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

Mayor Moore read Agenda Items 17 and 18.

A **motion** was made by Councilor Godwin to go into Executive Session for Items 17 and 18. Vice Mayor Escoffier seconded the motion.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

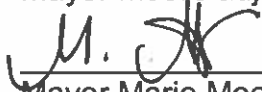
17. **An executive session pursuant to A.R.S. § 34-431.03(A)(3), (A)(4), and (A)(7) for discussion or consultation with the Town Attorney for legal advice, and possible instruction to the Town Attorney regarding the Town-owned property located at 50 E Toy Rd. Staff Resource: Town Manager Miranda Fisher.**
18. **An executive session pursuant to A.R.S. 38-431.03(A)(1) and (A)(3) for discussion, consideration, and legal advice regarding the conduct and possible discipline of a public officer; all related to the receipt of an ethics complaint against a Town Commissioner. Staff Resource: Town Manager Miranda Fisher.**

Mayor Moore reconvened the Regular Session at 9:57p.m.

Mayor Moore stated direction was given to staff for Items 17 and 18.

19. **Adjournment**

Mayor Moore adjourned the meeting at 9:57 p.m.



Mayor Marie Moore

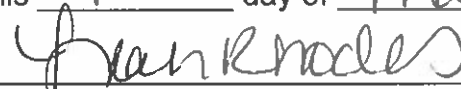


Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 18, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of march, 2026.



Leah Rhodes, Town Clerk